



Mount Isa Agricultural Show Society Inc.

VIP BAR TENDER



Please return tender document to:

mountisashow@gmail.com

By 31st March

Mount Isa Agricultural Show Society Tender Application

Name of Organisation: _____

1st Contact Person: _____

2nd Contact person: _____

Address: _____

Contact Phone No: _____

Contact Email Address: _____

Tender VIP Bar

Proposed \$ Amount _____

I/We have read the description of the tender information & submit the above amount to complete the duties as described.

I/We acknowledge that we have the appropriate insurance to indemnify The Mount Isa Agricultural Show Society Inc.

I/We agree to abide by all occupational workplace Health & Safety standards

Signature: _____

Name: _____

Date ____/____/____

VIP BAR

Tender Information

- The Mount Isa Agricultural Show Society (MIASS) requires at least TWO (2) people at all times to man the VIP BAR, located at the PBR Arena
 - The VIP BAR needs to be attended from approx at 3pm Friday and 4.30pm Saturday until close of the Mount Isa Show (approx 11.30pm)
 - There **must** be at least ONE (1) Volunteer with a Current RSA in the VIP Room at all times. A copy of the current RSA is to be supplied to the MIASS Executive Committee, and also made available for viewing throughout the evening as requested by relevant authorities.
 - A maximum of EIGHT (8) Mount Isa Show Passes will be made available

- DUTIES INVOLVED include, but not limited to:
 - Friday: Start approx 3pm
 - Set up VIP Function area at the Rodeo Arena
 - Stock Bar
 - Clean Area and continue to maintain cleanliness
 - Set up Food Table/s
 - Ensure bathroom is stocked with hand towels, toilet paper and soap dispenser is filled
 - Friday and Saturday: 4.30pm to 11.30pm (approx)
 - Man the VIP Bar (serve food and beverages to VIP Guests)
 - Keep area clean and tidy
 - continue to ensure bathroom is stocked with hand towels, toilet paper and soap dispenser is filled
 - FRIDAY ONLY: Stock bar fridge for Saturday.
 - Sunday: Start approx 8am
 - Pack up VIP Area
 - Doors wiped of fingerprints
 - VIP Fridge to be cleaned thoroughly
 - VIP Bar to be cleaned thoroughly
 - VIP Area floors to be cleaned thoroughly (sweep and mop)
 - Ensure bathroom is stocked with hand towels, toilet paper and soap dispenser filled
 - ALL Rubbish to be removed

- Two (2) Weeks prior to the Mount Isa Show weekend, a roster and list of names of volunteers are to be given to MIASS & wrist bands will be issued (See attached Volunteer Sign on Record Form)
- The volunteers must abide by Occupational Health & Safety Standards at all times, and must wear appropriate PPE.
- The successful applicant will meet with the Executive Committee of MIASS to address any concerns or clarification required by either party.
- Successful applicant must supply MIASS with a Tax invoice clearly showing name of organisation & bank account details for payment.
- The Mount Isa Agricultural Show Society will only pay by electronic transfer.

Thank You for your tender, if you require any further information, please
contact the Mount Isa Agricultural Show Society on 0409 877 156 or via
mountisashow@gmail.com

Mount Isa Agricultural Show Society
Volunteer Sign On Record Form

Name: _____ Phone: _____

Dates: _____

Start time: _____ Finish time: _____

Area of show: _____

Signature: _____

Name: _____ Phone: _____

Dates: _____

Start time: _____ Finish time: _____

Area of show: _____

Signature: _____

Name: _____ Phone: _____

Dates: _____

Start time: _____ Finish time: _____

Area of show: _____

Signature: _____

Name: _____ Phone: _____

Dates: _____

Start time: _____ Finish time: _____

Area of show: _____

Signature: _____