



**SITE APPLICATION
CHARITY / FUNDRAISING
MOUNT ISA AGRICULTURAL SHOW SOCIETY
ABN 84119078458**



Organisation Name:	
Organisation ABN:	Year of Show:
Contact Person:	Mobile:
Email Address:	
Postal Address:	

SITE DETAILS

CHARITY / FUNDRAISING SITE:
3m (d) x 3m (w) display frontage inside or outside the Pavilion; A site fee will not be charged but a Bond fee is still applicable.
Persons attending site to man the Display must purchase Show Access Passes.
All Raffles / Fundraisers must comply with the Queensland Government Office of Liquor and Gaming Regulations.

DISPLAY SITE LOCATION: (please circle) INTERNAL / EXTERNAL

Description of Fundraising:

SHOW ACCESS PASSES	Friday	No. of	\$20.00	
	Saturday	No. of	\$20.00	
	Weekend	No. of	\$35.00	

SITE BOND Refunded upon exit of clean undamaged site	\$100.00	
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All values stated include GST except Bond	Total Site Fees	\$
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Public Liability Insurance AU\$5million minimum	Copy of Policy Attached	YES / NO
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Bank Account Details – for Bond refund

Account Name:	Bank:
BSB No.:	Account No.:

CHARITY / FUNDRAISING SITE HOLDER AGREEMENT Please refer to the Terms and Conditions attached.
Your signature confirms your acceptance of the attached T&C and that you agree to abide by them, and any lawful instruction given by the Committee, while on site at Buchanan Park Events Complex, for the duration of the Mount Isa Show.

Signature: _____ Date: _____

TERMS AND CONDITIONS
MOUNT ISA AGRICULTURAL SHOW SOCIETY – CHARITY / FUNDRAISING SITE HOLDER AGREEMENT

ACCEPTANCE OF ANY MOUNT ISA SHOW SITE APPLICATION IS AT THE DISCRETION OF THE COMMITTEE AND IS SUBJECT TO COMPLIANCE WITH THE TERMS AND CONDITIONS LISTED BELOW

1. All Site application forms must be received by 1st May of the Show Year. Tax Invoices will be issued upon receipt.
2. Sites are not considered confirmed until paid.
3. Balances of invoices are to be paid in full to the Show Treasurer by 31st May of the Show year. If payment is not received by this time, without prior notification and alternate arrangements being made, your site will be cancelled.
4. All Site holders are required to pay a site bond, which is refunded via EFT (NO CASH), upon confirmation by Site Coordinator that your site has been left in its original condition.
5. Show Access Passes must be purchased, for persons intending to man the Charity / Fundraising Site, to access Buchanan Park Events Complex on Friday and Saturday of the Show weekend.
6. All Raffles / Fundraisers must comply with the Queensland Government Office of Liquor and Gaming Regulations. A quick guide can be found at <http://yourcharity.com.au/Regulations QLD.php> or the full outline is at <https://www.publications.qld.gov.au/dataset/gaming-rules/resource/d9ea3957-4d92-4a57-8966-298a7a50ad84> you can also find the current versions of the Charitable and Non-Profit Gaming Act 1999 and Charitable and Non-Profit Gaming Regulation 1999 at the following links
<https://www.legislation.qld.gov.au/view/pdf/inforce/current/act-1999-026>
<https://www.legislation.qld.gov.au/view/pdf/inforce/current/sl-1999-0283>
7. The Charity / Fundraising site holder is to provide their own furniture and fittings as NO furniture, shade, power or water will be provided by the Committee. Site holders may lease tables and chairs from the Committee if arranged at time of booking.
8. Your site is considered static. There is to be no roving sales or promotions conducted on site; doing so will constitute harassment of the Show Patrons and you will be asked to leave the Buchanan Park Events Complex and any monies paid will be forfeit.
9. All Site holders must carry their own Public Liability Insurance Policy with a minimum value of AU\$5M; a copy of your Certificate of Currency MUST be submitted with your Site application. If your policy has been renewed since submission you MUST provide a copy of the updated Certificate of Currency to the Mount Isa Show Secretary, via mail, email, or in person, before you enter site; non-compliance will mean you are not admitted to site.
10. Site holders will be given entry to Buchanan Park Events Complex from 10am on the Tuesday prior to the Mount Isa Show weekend. Upon arrival at Buchanan Park you are requested to report to the Secretaries Office, before setting up, to ensure you are given notification of the correct site location you have been allocated.
11. Charity / Fundraising Sites, once set up, are to be manned from 10am to 6pm (minimum) on both Friday and Saturday of the Show weekend unless the Fundraising is completed earlier.
12. The Committee does NOT recognise any permanent tenure of Site allocation; all allocations are at the discretion of the Site or Pavilion Coordinator. In the event that the Site or Pavilion Coordinator has had to amend the allocation of Sites, for any reason, you may be asked to relocate. Please be a team player.
13. There is NO Subletting of your allotted Site under any circumstances.
14. While the Committee will oversee all Sites and attempt to ensure that they are secure; the Committee take no responsibility for any Site and CANNOT be blamed for any theft or damage sustained. Any equipment or machinery left on site, external of the Pavilion, cannot be fully secured and is left there at the owner's risk.
15. Charity / Fundraising site holders are requested to pack down their site either after 6pm on Saturday, or on the Sunday of the Show weekend. Internal displays between the hours of 7am and 10am; and External displays between the hours of 7am and 12pm, to facilitate the Committee's ability to return the site to Council as per agreed times.
16. Upon removal from your allocated site it MUST be left clean and all rubbish is to be put in the bins provided. Large cardboard boxes must be cracked up and placed in the Commercial skips provided. DO NOT use the wheelie bins.
17. NO vehicles are to be driven on the cement pad outside the Pavilion unless they are part of the Fundraising.
18. Your cooperation is sought in reporting to the Mount Isa Show Secretary any situation you may consider a potential hazard or a danger to Public Safety.

OFFICE USE ONLY			
Invoice No.		Site No.	
Paid	Y / N	Refund Bond	Y / N