



## 2023 EXPRESSION OF INTEREST CLEANING – SHOW GROUNDS

**Organisation Name:**

**Organisation ABN:**

**1<sup>st</sup> Contact Person:**

**Mobile:**

**2<sup>nd</sup> Contact Person:**

**Mobile:**

**Email Address:**

**Postal Address:**

### ABOUT THIS FORM

By completing and returning this form you are submitting an Expression of Interest to assist the Mount Isa Agricultural Show Society to facilitate the 2023 Mount Isa Show in exchange for a predetermined donation amount.

The Scope of your preferred activity is attached; if you have any questions please contact the committee.

Please submit your completed form to [mountisashow@gmail.com](mailto:mountisashow@gmail.com) or PO Box 2145, Mount Isa QLD 4825 by 31<sup>st</sup> March 2023. The committee will then take all received applications into consideration.

Applicants will be contacted, and the outcomes advised by 7<sup>th</sup> April 2023; successful applicants will then be invited to meet with the committee to formalise the agreements.

### QUESTION

If you are successful, how will the contribution from the Mount Isa Show Society assist your organisation?

### Public Liability Insurance

Copy of Policy Attached YES / NO

Your organisation must hold its own Public Liability Insurance with a minimum value of AU\$5,000,000; a copy of the current Certificate of Currency must be submitted with this Expression of Interest.

### EXPRESSION OF INTEREST CONFIRMATION

Your signature confirms that you have the authority on behalf of your organisation to submit this Expression of Interest; you have read the attached Scope of your preferred activity and, if successful, have the manpower to undertake the activity, have the required Public Liability Insurance, and are willing to undertake inductions and training, where required, prior to the 2023 Mount Isa Show.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

# CLEANING – SHOW GROUNDS

## EXPRESSION OF INTEREST – 2023 MOUNT ISA SHOW

1 <sup>st</sup> – 10 <sup>th</sup> June	<b>Volunteer Roster</b> <ul style="list-style-type: none"> <li>A list of volunteers is to be submitted to the committee, at least ten (10) days prior to the event.</li> <li>A minimum of 10 volunteers are required.</li> <li>It is requested, due to the nature of works to be undertaken, that volunteers have a minimum age of 12. If children aged 12-16 are included on the roster, a responsible supervising adult must attend all times.</li> </ul>
19 <sup>th</sup> June	<b>Site Induction</b> <ul style="list-style-type: none"> <li>A minimum of two (2) representatives, one (1) being the Team Leader, must attend a site induction at Buchanan Park Events Complex.</li> <li>Site access passes will be issued to the persons attending the induction to distribute to the volunteers, along with a volunteer attendance register; the volunteers will need to sign on and off as they complete their shift/s.</li> </ul>
	<b>Cleaning – Show Grounds</b> <ul style="list-style-type: none"> <li>All areas within Buchanan Park Events Complex, including the Pavilion and surrounding grounds, including Vendor sites, Sideshow Alley and surrounding grounds, the camping grounds, the car parks, the Horse Events Arenas and surrounding grounds are to be kept rubbish free</li> <li>All areas within the Kalkadoon Area Precinct, including Bronco Branding Camping Area, Music/Entertainment area and Forecourt, inside and outside the arena, the seating area, behind the chutes, along the grassed seating areas, and along the fence lines, are to be kept rubbish free</li> <li>During the hours of 5pm and 10pm the VIP room and Main Seating areas, within Kalkadoon Area are to be constantly monitored and rubbish removed as required</li> <li>Excluded Areas are the Mount Isa Race Club Building and the Racetrack; if there is debris on the Race Track it is to be reported to the Site Coordinator, with priority</li> </ul>
20 <sup>th</sup> – 22 <sup>nd</sup> June	<ul style="list-style-type: none"> <li>Site Coordinator will make contact when Wheelie Bins are ready to be distributed around the Buchanan Park Events Complex grounds, as per the map provided, with bin liners placed inside each Wheelie Bin.</li> <li>Between the hours of 8am and 8pm monitor ground rubbish on a regular basis and have it removed to a waste receptacle with priority</li> <li>Suggested timeframe is 8am, 1pm, 6pm</li> <li>Empty each Wheelie Bin on a twice daily basis, with the waste removed to the Skip bins</li> <li>Suggested timeframe is 10am and 4pm</li> <li>New bin liners must be placed inside each Wheelie Bin each time they are emptied</li> </ul>
23 <sup>rd</sup> & 24 <sup>th</sup> June	<ul style="list-style-type: none"> <li>Between the hours of 8am and 11pm all areas are to be kept rubbish free</li> <li>Ground rubbish is to be constantly monitored, and removed to a waste receptacle with priority</li> <li>If a wheelie Bin becomes full it must be emptied into the Skip Bin with priority; this means that each bin may be required to be emptied more than twice per day</li> </ul>
25 <sup>th</sup> June	<ul style="list-style-type: none"> <li>8am to 12pm, all Wheelie Bins are to be emptied, cleaned and returned to the concrete pad in front of the pavilion to await council pick up</li> <li>All ground rubbish / debris to be collected and disposed of in the skip bins provided</li> </ul>
26 <sup>th</sup> June	<ul style="list-style-type: none"> <li>8am to 10am, final inspection of grounds for any remaining rubbish / debris to be collected and disposed of in skip bins before their removal and site handback to Council</li> </ul>

**CLEANING – SHOW GROUNDS**  
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Other Items	<p><b>The Committee</b></p> <ul style="list-style-type: none"><li>▪ Will provide water and a shaded area for rest breaks</li><li>▪ Will provide contact details to the Team Leader for use over the Show Week</li><li>▪ Will organise for Wheelie Bins to be delivered to site</li><li>▪ Will organise Skip Bins to be delivered to site</li></ul> <p><b>The Organisation / Volunteers</b></p> <ul style="list-style-type: none"><li>▪ Are allowed 1 vehicle on the grounds to assist in the contracted works</li><li>▪ Will be responsible in keeping a written record of the consumable items used</li><li>▪ Will provide all Wheelie Bin liners, Brooms, Mops, Buckets, Chemicals, Detergents, Gloves, Hoses, Rubbish Spikes / Grabbers and any other item or product required to carry out their duties.</li><li>▪ Will abide by Occupational Health &amp; Safety Standards at all times and wear appropriate clothing and PPE.</li><li>▪ Will report, to the Secretary's Office, any security risks, property damage, health and safety issues that are noted, or incidents that occur</li><li>▪ Will have appropriate insurance that indemnifies their volunteers and the Mount Isa Agricultural Show Society.</li></ul> <p><b>Site Access</b></p> <ul style="list-style-type: none"><li>▪ Persons who are issued Site Access Passes for volunteer purposes can access the Mount Isa Show, on Friday or Saturday of the show weekend, outside their rostered times.</li></ul> <p><b>Payment</b></p> <ul style="list-style-type: none"><li>▪ An Invoice must be submitted to the Mount Isa Agricultural Show Society, within 7 days of the Show Weekend, clearly stating the name of the organisation, bank account details and the agreed contribution amount.</li><li>▪ Payments will only be made by EFT.</li></ul>
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