



2024 SITE APPLICATION  
UNMANNED DISPLAY  
MOUNT ISA AGRICULTURAL SHOW SOCIETY  
ABN 84119078458

<b>Business / Organisation Name:</b>	
<b>Business / Organisation ABN:</b>	
<b>Contact Person:</b>	<b>Mobile:</b>
<b>Email Address:</b>	
<b>Postal Address:</b>	

<b>SITE DETAILS</b>		
<b>BUSINESS / ORGANISATION UNMANNED DISPLAY SITE:</b> 3m (d) x 3m (w) display frontage inside or outside the Pavilion; these sites are considered promotional and sales CANNOT be conducted from them. No site fee will be charged but these sites are subject to a Bond fee. If additional display space is requested, it will be cost at the reduced additional meterage pricing.		
<b>DISPLAY SITE LOCATION:</b> (please circle)                      INTERNAL        /        EXTERNAL		
<b>Description of Goods / Services to be displayed:</b>		
<b>ALL Unmanned Display Sites are UNPOWERED SITES</b>	\$20.00	
<b>Additional Site Space</b> – per m <sup>2</sup> Total Site Space:        m (d) x        m (w)	\$10.00	
<b>CLEANING FEE MAY apply if upon exit the site is left unclean or damaged.</b>	\$100.00	
Add all values except Cleaning Fees	<b>Total Site Fees</b>	\$
<b>Public Liability Insurance</b> AU\$5million minimum	Copy of Policy Attached	YES / NO
<b>UNMANNED DISPLAY SITE HOLDER AGREEMENT</b> Please refer to the Terms and Conditions attached. Your signature confirms your acceptance of the attached T&C and that you agree to abide by them, and any lawful instruction given by the Committee, while on site at Buchanan Park Events Complex, for the duration of the Mount Isa Show.		
Signature: _____		Date: _____

## TERMS AND CONDITIONS

### MOUNT ISA AGRICULTURAL SHOW SOCIETY – UNMANNED DISPLAY SITE HOLDER AGREEMENT

ACCEPTANCE OF ANY MOUNT ISA SHOW SITE APPLICATION IS AT THE DISCRETION OF THE COMMITTEE AND IS SUBJECT TO COMPLIANCE WITH THE TERMS AND CONDITIONS LISTED BELOW

1. All Site application forms must be received by 1<sup>st</sup> May of the Show Year; Tax Invoices will be issued upon receipt.
2. Sites are not considered confirmed until paid.
3. Balances of invoices are to be paid in full to the Show Treasurer by **4<sup>th</sup> June of the Show year**. If payment is not received by this time, without prior notification and alternate arrangements being made, your site will be cancelled.
4. Unmanned Display Site holders are required to pay a site bond, which is refunded via EFT (NO CASH), upon confirmation by Site Coordinator that your site has been left in its original condition.
5. If additional Display space is required it will be costed at the reduced additional meterage rate of \$10.00/m<sup>2</sup>
6. The Unmanned Display site holder is to provide their own furniture and fittings as NO furniture, shade, power or water will be provided by the Committee for any display sites.
7. All Site holders must carry their own Public Liability Insurance Policy with a minimum value of AU\$5M; a copy of your Certificate of Currency MUST be submitted with your Site application. If your policy has been renewed since submission you MUST provide a copy of the updated Certificate of Currency to the Mount Isa Show Secretary, via mail, email, or in person, before you enter the site; non-compliance will mean you are not admitted to site.
8. Site holders will be given entry to Buchanan Park Events Complex from **11am on the Tuesday prior** to the Mount Isa Show weekend. Upon arrival at Buchanan Park you are requested to report to the Secretaries Office, before setting up, to ensure you are given notification of the correct site location you have been allocated.
9. Unmanned Display sites, once constructed, are to stay inside for the whole of Friday and Saturday of the Mount Isa Show Weekend trading hours.
10. The Committee does NOT recognise any permanent tenure of Site allocation; all allocations are at the discretion of the Site or Pavilion Coordinator. In the event that the Site or Pavilion Coordinator has had to amend the allocation of Sites, for any reason, you may be asked to relocate. Please be a team player.
11. There is NO Subletting of your allotted Site under any circumstances.
12. While the Committee will oversee all Sites and attempt to ensure that they are secure; the Committee takes no responsibility for any Unmanned Display and CANNOT be blamed for any theft or damage sustained. Any equipment or machinery left on site, external to the Pavilion, cannot be fully secured and is left there at the owner's risk.
13. Security personnel will be on site, at Buchanan Park Events Complex, from 6pm Wednesday prior to the Show weekend until 6am of the Sunday morning of Show weekend; this does not mean that there is no risk to the Unmanned Display.
14. Unmanned Display site holders will be issued two (2) Workers Site Access passes to use for the duration of the Mount Isa Show weekend; they are intended for the purpose of the site holders attending site to check the security and condition of their site between the hours of 6pm and 8pm each day.
15. NO additional Passes will be available for these sites.
16. Unmanned Display site holders are requested to remove displays on the Sunday of the Show weekend. Internal displays between the hours of 8am and 10.30am; and External displays between the hours of 8am and 12pm, to facilitate the Committee's ability to return the site to Council as per agreed times.
17. Upon removal from your allocated site it MUST be left clean and all rubbish is to be put in the bins provided. Large cardboard boxes must be cracked up and placed in the Commercial skips provided. DO NOT use the wheelie bins.
18. NO vehicles are to be driven on the cement pad outside the Pavilion unless they are part of a Display site.
19. Your cooperation is sought in reporting to the Mount Isa Show Secretary any situation you may consider a potential hazard or a danger to Public Safety.

OFFICE USE ONLY			
Paid	YES / NO	Not Required	Invoice No.
<b>Site Location</b>			<b>NUMBER OF SITE PASSES REQUIRED:</b>
Internal Site	External	Site No:	
<b>EXIT OF SITE</b>			<b>DOES A CLEANING FEE INVOICE NEEDS TO BE GENERATED</b>
Was Area clean and undamaged		YES/NO	
If items provided by Show, was it returned		YES/NO	
Were any items damaged/lost		YES/NO	
			YES NO