

TERMS AND CONDITIONS

MOUNT ISA AGRICULTURAL SHOW SOCIETY – VENDOR AGREEMENT

ACCEPTANCE OF SITE APPLICATION IS AT THE DISCRETION OF THE COMMITTEE AND IS SUBJECT TO COMPLIANCE WITH THE TERMS AND CONDITIONS LISTED BELOW

1. All Site application forms must be received by 1st **May of the Show Year**; Tax Invoices will be issued upon receipt.
2. Sites are not considered confirmed until paid.
3. Site Fees are for the Friday and Saturday of the Mount Isa Show Weekend and all trading on those days.
4. To take advantage of the **Discount offered your Site application** must be received, and **invoice paid in full by, 31st March of the Show year.**
5. Balances of invoices are to be paid in full to the Show Treasurer by **4th June of the Show year.** If payment is not received by this time, without prior notification and alternate arrangements being made, your site will be cancelled.
6. If you decide to withdraw your Site application, after payment has been made, \$0 Site refund will be given unless it is more than 8 weeks prior to the Mount Isa Show weekend. Compassionate withdrawals will be refunded up to 10 days prior to the Mount Isa Show weekend; after this point \$0 will be refunded on any grounds.
7. Any additional Worker Site passes required must be ordered, paid for and collected before 5pm, Thursday evening of the Show weekend. NO discounts will be given.
8. Sites DO NOT come with furniture, power leads, hoses or connections. Internal Pavilion Site holders may lease tables and chairs from the Committee if arranged at time of booking.
9. All Site holders must carry their own Public Liability Insurance Policy with a minimum value of AU\$20M; a copy of your Certificate of Currency MUST be submitted with your Site application. If your policy has been renewed since submission you MUST provide a copy of the updated Certificate of Currency to the Mount Isa Show Secretary, via mail, email, or in person, before you enter site; non-compliance will mean you are not admitted to site.
10. All Site holders serving Food or Beverages must meet with the conditions of the Mount Isa City Council Local By-Laws, including the display of your Food Licence. A copy of this must be submitted to the Mount Isa Show Secretary either with your Site application, or via mail, email, or in person, before you enter site. A copy of the by-laws can be obtained from the Mount Isa City Council at city@mountisa.qld.gov.au or <https://www.mountisa.qld.gov.au/>
11. External Site holders will be given entry to Buchanan Park Events Complex from 12noon the Monday prior to the Mount Isa Show weekend. Upon arrival at Buchanan Park you are requested to report to the Secretaries Office, before setting up, to ensure you are given notification of the correct site location you have been allocated.
12. Internal site Holders (inside Pavilion) will be given entry **Tuesday prior to the Mount Isa Show weekend from 12noon.**
13. Site holders are requested to vacate Buchanan Park Events Complex **no later than 4pm on Sunday** following the Mount Isa Show Weekend to facilitate the Committee's ability to return the site to Council as per agreed times.
14. Internal Site Holders (inside the Pavilion) are requested to vacate the Pavilion **no later than 12noon on Sunday** following the Mount Isa Show Weekend to facilitate the Committee's ability to return the site to Council as per agreed times.
15. The Committee does NOT recognise any permanent tenure of Site allocation; all allocations are at the discretion of the Site Coordinator. In the event that the Site Coordinator has had to amend the allocation of Sites, for any reason, you may be asked to relocate. Please be a team player.
16. There is NO Subletting of your allotted Site under any circumstances.
17. The Site Coordinator remains the Final Arbitrator in relation to the connection of Power and Water to all sites and has the authority to withdraw these connections if they feel it is in the best interest of Public Safety or is non-compliant with current water restrictions.
18. Your cooperation is sought in reporting to the Mount Isa Show Secretary any situation you may consider a potential hazard or a danger to Public Safety.
19. NO items on the agreed list of Queensland Chamber of Agricultural Societies Banned Items are to be sold within the Buchanan Park Events Complex. Failure to comply with this condition will mean that your site application is deemed void and you will be asked to remove from site, including forfeit of any Site fees paid. The list of Banned Items can be found at <https://www.mountisashow.com.au/banned-items/>
20. All site holders are to abide by the restrictions in place regarding crossing the Racetrack; signage at the grounds will specify access points and restricted areas. Anyone failing to abide by the instructions will be held legally responsible if an incident occurs.
21. Water usage is as applied by Local Council. All Dogs are to be kept on a lead, and owners must clean up behind their pets. Fines of \$100 per incident apply for non-compliance; failing that the Local Animal Control officer will be contacted.
22. No Car Parking inside the Grounds, all Site holders MUST remove their non-Vending vehicles by 7:15am on Friday and Saturday mornings of the Show weekend, except where located inside the allotted site and camping areas. The Committee will advise location of the designated Site holder parking area for any additional vehicles to be secured.
23. Sites must be set up, ready for opening, before 5pm on Thursday evening of Show weekend; and MUST NOT be packed down or removed prior to close of Show Trading on Saturday of Show weekend.
24. Show Trading will be from 9am on both Friday and Saturday; Internal Pavilion sites will cease trading by 8pm and External sites are requested to remain open as long as possible until close of Show Trading between 10pm and 12 midnight on both Friday and Saturday of Show weekend, unless sold out of products.
25. Upon removal from your allocated site it MUST be left clean and all rubbish is to be put in the bins provided. Large cardboard boxes must be cracked up and placed in the Commercial skips provided. DO NOT use the wheelie bins. A \$100 CLEANING FEE MAY apply if your area is left unclean or damaged.
26. NO vehicles are to be driven on the cement pad outside the Pavilion, they must be parked on the gravel area.

OFFICE USE ONLY

Paid YES / NO Not Required	Invoice No.
Site Location Internal Site Yes/No Site No: External Site Yes/No Site No:	NUMBER OF SITE PASSES REQUIRED: